Finsbury Place, Ashdown Close,
Sticker, PL26 7EU

T 07716 896635
clerk@keaparishcouncil.org.uk
www.keaparishcouncil.org.uk

Minutes of Kea Parish Council Meeting held on Thursday, 20th August 2026 at 7.00pm in Kea Community Centre

Present: Cllr Ramshaw (Chair), Cllrs Alvey, Baker, Fisher, Picton, Rumbles, Spenceley, Verran, Warman, Weaver.

Also present - Parish Clerk - Maria Roper

163/26 Chair's Welcome

The Chair opened the meeting and welcomed everyone.

164/26 Apologies

Apologies were received and accepted from Cllrs Roberts, Chamberlain .

165/26 Declarations of Disclosable Pecuniary Interests (DPI) and Other Significant Interests (OSI)

Cllr Verran declared an interest in the agenda item 178/26 - grant application from Monday Club.

166/26 Public Participation

No members of the public present.

167/26 To accept the minutes of the meeting held on Thursday 16th July 2026

The minutes of the meeting held on 16 July 2026 were circulated with the agenda and taken as read. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Ramsahw**, and **RESOLVED** by the Council that the minutes of the meeting held on 16 July 2026 be accepted as a true and accurate record, subject to correcting a spelling error. Unanimous. Carried

168/26 Matters arising from the minutes and Clerks report and correspondence.

The Clerk provided an update on matters arising and correspondence.

Website**:** Work on the website was reported to be progressing. Once the outstanding invoices have been dealt with, the website developers will be in a position to share a demo version of the website.

Bissoe bus shelter**:** Correspondence had been received from the Bissoe group regarding repairs to the bus shelter. There appeared to have been some confusion in the previous minutes as to which bus shelter had been repaired (which related to the Baldhu bus stop). The Clerk would clarify with the group exactly what repairs they were seeking.

HMRC**:** The Clerk reported that correspondence had been received from HMRC regarding outstanding payments. Access to the HMRC online accounts remained restricted because the accounts were linked to historic telephone numbers and other details. The Clerk was working with HMRC to update the administrative access.

The Council agreed that the amounts appearing on the payment schedule should be paid immediately to avoid any penalties, with any necessary clarification to be sought subsequently.

Highways**:** An update was provided regarding the previously reported highway issues, including the damaged cattle grid. The matter had been raised with Cornwall Council and was included in the notes of the relevant highways meeting. Further photographs had been provided and the matter would continue to be pursued.

169/26 Cornwall councillor report- Martyn Alvey.

Cllr Alvey provided an update.

A visit had taken place to a local farm with the MP - Jane Kirkham, with discussions focusing on the challenges facing farming, particularly for young tenants establishing a farming business alongside full-time employment. Issues including the additional costs associated with bluetongue vaccination were discussed.

Cllr Alvey also reported on a meeting involving another parish council and Jane Kirkham MP, where a number of issues had been raised, including housing development and the impact of current housing targets on neighbourhood planning.

The current road closure between Playing Place and Arch Hill was also discussed. The road works and associated diversions had caused some confusion, particularly around the diversion route. Cllr Alvey had spoken with Cornwall Highways, who had arranged for additional diversion signs to be installed.

The report was noted.

PLANNING:

170/26 To **CONSIDER** planning applications and **RESOLVE** as appropriate-

- **PA26/05261**|Submission of details to discharge Condition 6 Verification Report in respect of Decision Notice PA22/07944 dated 17.11.2022|The Old Post Office Bissoe Cornwall –
  The above was noted by the Council
- **PA26/05017**|Prior notification of agricultural or forestry development for: Provision of a general purpose agricultural building for machinery and fodder storage|Kilters Farm Hugus Truro Cornwall TR3 6EQ –
  The above was noted by the Council
- **PA26/04897**|Proposed operation of a soil treatment facility for a temporary 3 year period - seeking to remove hazardous and non hazardous materials from contaminated soils using biological, chemical and mechanical separation processes with variation of conditions 1 (seeking a further 3 year temporary operating period) and condition 2 (approved plans to facilitate minor layout changes) of decision PA21/01964 dated 26.07.2021 with variation of Conditions 1 and 2 of decision notice PA23/06272 dated 19/10/2023.|Wheal Jane Earth Science Park Wheal Jane Baldhu Truro TR3 6EE –

Members discussed the technical nature of the application and the transport arrangements. Particular reference was made to the existing transport plan and the importance of maintaining the established routing arrangements for vehicles accessing and leaving the site.

It was **proposed** by **Cllr Alvey, seconded** by **Cllr Weaver** and **RESOLVED** by the Council to support continuation of the transport plan submitted by the applicant and to defer technical aspects of the application to the relevant technical consultees. Unanimous. Carried

- PA26/04541|Erection of 2no linked three bedroom 2 storey dwelling houses, together with the demolition of existing ancillary outbuilding, with associated access, parking and landscaping|Land South Of Old Baldhu School Baldhu Cornwall

  Members considered the proposal and noted that the proposed dwellings were relatively modest in scale. No significant objections were identified. It was **proposed** by **Cllr Ramshaw, seconded** by **Cllr Picton** and **RESOLVED** by the Council to support the application. Unanimous. Carried

171/26 Planning decisions to NOTE, DISCUSS and RESOLVE as appropriate:

- PA26/04071|Listed Building Consent for proposed restoration and conversion of existing barn to form a dwelling, new garage/log store|Land Adjacent Treloggas Barn Old Kea Truro Cornwall TR3 6AX

  Approved with conditions 29 Jul 2026
- PA26/03998|The proposal is for the addition of a 5.725m(w) x 4.05m(d) non-insulated single slope garden room. The structure is supported by 2 posts to the front. Sliding glass doors to the front and left side, fixed glass wall to the right. The structure will positioned to the rear of the dwelling facing the garden.|4 Gwel Pennfenten Playing Place Truro Cornwall TR3 6FQ

  Approved with conditions 29 Jul 2026
- PA26/03215|Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Horse Chestnut - Crown lift and reduce lateral spread of lower crown to thin by approx 15% and remove deadwood. T2 - Copper Beech - Reduce over extended lower branches over driveway by approx 2m.|Penhalls Farm Penhalls Way Playing Place Truro Cornwall TR3 6EX

  Approved with conditions 12 Aug 2026
- PA26/03475|Proposed porch and conversion of garage to utility and study.|55A Lanyon Road Playing Place Truro Cornwall TR3 6HF

  Approved with conditions 07 Aug 2026
- PA26/04880|Submission of details to discharge Conditions 5 and 7 in respect of Decision Notice PA25/05140 dated 07.11.2025.|Land South Of Wheal Jane Earth Science Park Baldhu Truro TR3 6ED

  S52/S106 and discharge of condition apps 14 Aug 2026
- PA26/05017|Prior notification of agricultural or forestry development for: Provision of a general purpose agricultural building for machinery and fodder storage|Kilters Farm Hugus Truro Cornwall TR3 6EQ

  Planning Permission required 13 Aug 2026

  The above were noted by the Council.

172/26 Other planning matters, including planning application received after the dispatch of the agenda

PA26/03874 and PA26/03875Planning application and listed building consent for the creation of 6 electric vehicle charging spaces, installation of two trio chargers and one feeder pillar. Punch Bowl & Ladle Inn Penelewey Feock Truro Cornwall TR3 6QY

Five-Day Protocol – Punchbowl and Ladle, Playing Place

The Council considered the planning officer's contrary recommendation in relation to the proposed installation of electric vehicle charging spaces at the Punchbowl and Ladle.

The Council's original position had been to support the proposal, whereas the planning officer had recommended that the application should not be supported, principally in relation to potential impacts on the building and its setting.

Members considered the available options under the five-day protocol.

It was **proposed** by **Cllr Picton**, **seconded** by **Cllr Spenceley** and **RESOLVED** by the Council to agree with the officer's recommendations. Unanimous. Carried.

The Clerk reported that the ecologist had been contacted again regarding the footpath associated with Kea School footpath / woodland. A dormouse survey could not be undertaken until November.

The matter would continue to be monitored, with the aim of keeping the relevant planning/project work progressing.

REPORTS FROM COMMUNITY GROUPS AND EXTERNAL ORGANISATIONS

173/26 To RECIEVE updates and CONISDER any actions

- **Update from NPS steering group following the meeting dd 3 August 2026**

  An update was provided following the meeting of the Neighbourhood Priority Statement Steering Group.

  The Steering Group was reported to be making good progress. Documentation had been gathered and Cornwall Council publications had been reviewed. Terms of reference had been agreed.

  Work was progressing towards a joint strategic approach involving Kea and Feock Parishes. Working groups had been identified covering areas including:

  - Environmental resilience and energy;
  - Housing, settlements and design;
  - Transport, movement and connectivity;
  - Employment, economy and enterprise;
  - Health and wellbeing; and
  - Heritage, landscape and identity.

  It was noted that other Parish Councillors would be able to contribute to the working groups even if they were not members of the main Steering Group.

  A joint SharePoint site had been set up to allow Members and working groups to access agendas, papers, minutes and working documents.

The next joint NPS meeting was confirmed for 7 September 2026 at 6.00pm.

The Council also considered a draft joint statement regarding the work being undertaken by Kea and Feock Parish Councils.

It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Alvey** and **RESOLVED** by the Council to issue a joint statement with Feock Parish Council confirming the intention to work together on the Neighbourhood Priority Statement.

It was noted that the statement would be reviewed and finalised before publication and that the forthcoming consultation would provide further opportunities for residents to become involved

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HIGHWAYS AND FOOTPATHS

174/26 Specific highways issues - to CONSIDER and RESOLVE as appropriate

- To **RECEIVE** updates following the meeting with Cormac and **CONSIDER** further actions as required
  The Clerk circulated notes from the latest meeting with Cormac. Members discussed the ongoing highways issues, including the previously reported cattle grid, which would continue to be pursued with Cornwall Council

- Mobile VAS within the parish and Cllrs nominations to work with the Community Speedwatch Groups
  The Council considered the continued requests regarding a mobile Vehicle Activated Sign scheme within the parish.
  Members were asked whether anyone was prepared to volunteer to manage and operate such a scheme. No Member came forward to take responsibility.
  It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council that, unless a Member comes forward to volunteer to manage a mobile VAS scheme for the parish, the matter will not be brought back for further consideration for the next 12 months. Unanimous. Carried

175/26 Specific footpaths issues - to CONSIDER and RESOLVE as appropriate

- Cllr Baker provided a detailed presentation on the parish footpaths, their current condition and potential improvements.
  The following works were identified as requiring attention:
  - the path from Trevean to Old Kea;
  - the track to the river near Halwyn;
  - a stile or gate near Lower Lanner;
  - a fence in Cowlands Wood;
  - a culvert near Turnapenny; and
  - pressure on the Riverside Path, including a new hole.

  It was noted that some of the works will be undertaken through the Enhanced LMP.

  A footpath in the Bissoe area was discussed following concerns that it was heavily overgrown and difficult to identify.

Photographs provided by the resident had assisted the contractor in identifying the correct section of path.

It was **proposed** by **Cllr Spenceley**, **seconded** by **Cllr Verran** and **RESOLVED** by the Council **t**o approve a budget of up to £250 for clearance of the overgrown footpath

- **To RECEIVE updates regarding Enhanced LMP contract and CONSIDER further actions as required**
  It was reported that discussions had taken place with potential contractors and that quotations for the labour element of the works were expected before the next meeting. Some materials, including certain stiles and timber, could potentially be supplied through Cornwall Council.

  The available funding was expected to be approximately **£10,000**, with works to be prioritised once the quotations had been received.

- **To RECIEVE updates regarding LMP and CONSIDER further actions as required (Trevean to Old Kea)**
  It was proposed that the path from Trevean towards Old Kea be requested for inclusion in the LMP for the following year.
  It was **proposed** by **Cllr Baker**, **seconded** by **Cllr Ramshaw** and **RESOLVED** by the Council to request that the path from Trevean to Old Kea be included in the LMP for 2027/28 and approve a budget of up to £100 for the necessary clearance work. Unanimous. Carried

- To **CONSIDER** additional path 308/28/1 for the LMP 2027/28
  The Council considered an additional footpath suggested for inclusion in the LMP programme. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Baker** and **RESOLVED** by the Council that the additional footpath be included in the LMP programme for 2027/28.

- To **CONSIDER** seeking quotes for the Woodland footpaths
  The Council considered options for improving the woodland footpaths, including the use of woodchip or a boarded path to provide a more usable route during the winter months.
  It was proposed by **Cllr Weaver**, **seconded** by **Cllr Picton** and **RESOLVED** by the Council that Cllr Weaver will seek quotations for the proposed works and bring these back to a future meeting for consideration.

FINANCE

176/26 To REVIEW and APPROVE regular payments list and monthly invoices if appropriate, and to RATIFY payments made under previous resolutions

The Council reviewed the regular payments list, monthly invoices and payments made under previous resolutions.

It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Alver**, and **RESOLVED** by the Council to approve the August payments as presented, including the additional footpath expenditure. Unanimous. Carried

177/26 To RECEIVE the end of the month Budget report and bank reconciliation The end-of-month budget report and bank reconciliation were received.

The Clerk reported that the accounting records had been updated, including improvements to the presentation of income and expenditure. An insurance refund of approximately £168 was noted and the Clerk agreed to investigate the reason for the refund.

The Clerk also suggested that the budget headings be reviewed for the next financial year, particularly in relation to staff costs, mileage and home-working expenses, to ensure that expenditure is correctly allocated and reported.

The report was noted.

20:31 Cllr Verran left the meeting due to the declared interest in the following agenda item

178/26 To CONSIDER grant application from Monday Club

The Council considered a grant application from the Monday Club for £250 towards its running costs.
The Club provides activities and social opportunities for predominantly elderly residents and meets regularly.
It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council to award the Monday Club a grant of £250. Unanimous. Carried

20:32 Cllr Verran returned to the meeting

179/26 To RECEIVE updates following external audit

The Clerk provided an update following correspondence from the external auditor.

The auditor had raised a further query and requested additional information, including a copy of the internal audit report. In addition, the previous annual reports had to be rested to reflect assets correctly.

The Council noted the update and agreed that the requested information should be reviewed and provided to the external auditor.

ASSET MANAGEMENT

180/26 Notice Board at Bissoe – to CONSIDER maintenance options and RESOLVE as appropriate

The condition and use of the notice board at Bissoe were discussed following correspondence from residents concerning the display of Council agendas.
It was noted that the notice board had been subject to graffiti and required regular cleaning. A Member had been undertaking this work and had continued to maintain the board.
The Council thanked Cllr Spenceley for her continued efforts in maintaining the notice board.
The Clerk advised Members regarding the arrangements for publication of Council information and minutes.
The Council agreed that no further action be taken in relation to the notice board at this stage

181/26 Defibrillators – to CONSIDER current locations, discuss nominations for the guardian and RESOLVE and additional defibrillators

The current defibrillator provision within the parish was reviewed.
It was noted that existing defibrillators were being monitored and that the relevant online records had been checked.
Following an incident which highlighted the distance from some parts of the parish to the nearest defibrillator, the Council considered installing an additional unit in a telephone box at Callenick.
It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council to make a grant application to fund the additional defibrillator, and to allocate a budget of £1,800 towards its purchase should the grant application be unsuccessful.
Unanimous. Carried

COMMUNICATION AND COMMUNITY ENGAGEMENT

182/26 Community Emergency Plan - TO CONSIDER initial draft and nominations for a project lead

The Council considered the template for the Community Emergency Plan prepared by the Clerk.
Members noted that consultations would be required with community groups and local organisations, including the Community Centre.
It was agreed that a project lead should be appointed to take the plan forward and assist with consultation and preparation of the document.
It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council to appoint Cllr Picton to lead the Community Emergency Plan project.
Unanimous. Carried

CORRESPONDENCE

183/26 Correspondence received before the despatch of the agenda - to NOTE, CONSIDER and RESOLVE as appropriate

- Correspondence from Naomi Belert Community Link Officer ref TPC presentation
- Correspondence from CALC ref Letter of Concern - University of Exeter
- Correspondence from a member of the public Commercial fire risk waste dumped on land adjacent to our residential property

- from Naomi BelertCommunity Link Officer A39 Arch Hill to Playing Place - Highway Preservation Treatment - August 2026

The above were noted by the Council.

184/26 Urgent correspondence received after the despatch of the agenda -to NOTE, CONSIDER and RESOLVE as appropriate -None

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Verran** and **RESOLVED** by the Council to discuss the following agenda item in a closed session for GDPR purposes. Unanimous. Carried

185/26 To CONSIDER FOI request from a member of the public regarding funding for Bissoe and RESOLVE as appropriate

The Council considered the request seeking details of funding and other support provided by Kea Parish Council to Bissoe over the previous five years.
Members discussed the scope of the request and the fact that the Council's financial records were not held in the format requested, particularly where expenditure would need to be reconstructed and apportioned by individual hamlet or settlement.
It was noted that complying with the request in the precise format sought could require a significant amount of Clerk's time and could exceed the appropriate cost limit.

The Council considered a draft response which included a summary of information already held by the Council and relevant background information.

It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Spenceley** and **RESOLVED** by the Council to delegate authority to the **Chair and Clerk** to finalise and issue a response in line with its FOI policy and based on the draft discussed at the meeting. Unanimous. Carried

186/26 Dates to note:

- Next NPS meeting with Feock PC – 3rd August 2026 at 6pm at Feock PC offices
- NPS Housing 10.30-11.30 Wednesday 2 September 2026 - online
- NPS Housing 4.00-5.00 Tuesday 15 September 2026: Additional Housing Session - online
- Joint KeaPC /Feock PC NPS meeting- 6pm Feock PC offices Monday 7th September
- Joint KeaPC /Feock PC NPS meeting- 6pm Feock PC offices Monday 5th October -
- Joint KeaPC /Feock PC NPS meeting- 6pm Feock PC offices Monday 2nd November
- Next Full Council meeting is Thursday 17th September 2026 at 7pm at Kea community centre.

187/26 Future agenda items – to consider adding any future agenda items

- Playing Place play area.
- Woodland reception area.
- Maintenance/varnishing of the benches at Cowlands.
- Follow-up regarding the proposed lighting at the snooker club

189/26 The meeting closed at 20:55