

Minutes of Kea Parish Council Meeting held on Thursday, 16th July 2026 at 7.00pm in Kea Community Centre

Present: Cllr Ramshaw (Chair), Cllrs Alvey, Baker, Chamberlain, Fisher, Rumbles, Roberts, Spenceley, Verran, Weaver.

Also present - Parish Clerk - Maria Roper

141/26 Chair's Welcome

The Chair opened the meeting and welcomed everyone.

142/26 Apologies

Apologies were received and accepted from Cllrs Picton, Warman .

143/26 Declarations of Disclosable Pecuniary Interests (DPI) and Other Significant Interests (OSI)

Cllr Alvey declared an interest in planning application PA26/01287 – Kea Community Primary School, as he is a governor of the school.

144/26 Public Participation

No members of the public present.

It was **proposed** by **Cllr Ramsahw**, **seconded** by **Cllr Verran** and **RESOLVED** by the Council to bring the agenda item 153/26 forward. Unanimous. Carried

153/26 Specific Footpath Issues – Handling of Contract for Enhanced LMP

The Council discussed the arrangements concerning the Enhanced Local Maintenance Partnership (LMP) grant and the appointment of a contractor for the proposed footpath works.

It was noted that Cornwall Council had approved grant funding based on the quotation submitted by Oak Build Southwest Ltd. The quotation had been prepared without a site visit and included a contingency. A second quotation had subsequently been obtained following a site visit by another contractor.

Members discussed whether the original decision should be revisited and whether further quotations should be sought. It was noted that the Council had already submitted its grant application identifying Oak Build Southwest Ltd as the chosen contractor, and that changing the contractor could potentially require the grant application to be amended.

Members agreed that it was important to ensure value for money while retaining the grant funding and delivering the works originally identified by the Council.

It was agreed that:

- Oak Build Southwest Ltd would remain the contractor at this stage.
- A site meeting would be arranged with Oak Build Southwest Ltd and the relevant countryside ranger.
- The contractor would be asked to review the works following the site visit and provide a revised, itemised quotation.
- The proposed works would include the additional work required to the riverside walk at Coombe, subject to the necessary permissions and technical advice.
- The Council would seek advice from the Countryside Officer of Cornwall regarding the appropriate specification for gates, stiles and other works.
- Cornwall Council will be informed of the revised quotation and enquire whether additional works could be funded within the previously agreed budget.
- The necessary landowner consents would be obtained.

It was **proposed** by **Cllr Weaver**, **seconded** by **Cllr Rumbles** and **RESOLVED** by the Council to proceed on the above basis. Majority. Carried

It was noted that, should the negotiations not result in an acceptable quotation, the matter could be brought back to the Council for further consideration.

The Clerk was asked not to formally instruct the contractor until the position had been clarified.

The discussion and agreed approach were intended to clarify, rather than substantially alter, the previous decision concerning the Enhanced LMP grant.

145/26 To Accept the Minutes of the Meeting held on 18 June 2026

The minutes of the meeting held on 18 June 2026 were circulated with the agenda and taken as read. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Ramsahw**, and **RESOLVED** by the Council that the minutes of the meeting held on 18 June 2026 be accepted as a true and accurate record. Majority. Carried. Cllr Baker wished to record his objection.

146/26 Matters Arising, Clerk's Report and Correspondence

The Clerk advised the Council that all the relevant updates had been included in the agenda.

It was noted that a number of highways matters remained outstanding and would be followed up

147/26 Cornwall Councillor's Report

The Cornwall Councillor provided an update to the Council. It was reported that a meeting had been held regarding the preparation of a joint Neighbourhood Priority Statement, with the participating parish councils having formally agreed to proceed with the joint statement.

An update was also provided on the Roseland and Truro CAP, including the appointment of a new Chair and changes to its subgroups. It was noted that the next focus would include public rights of way, public access and cycleways, and sustainable transport.

The Council was also updated on forthcoming changes to planning legislation, expected to come into effect in October. The changes may affect the process for requesting

applications to be determined by the Planning Committee. It was noted that the forthcoming application relating to Coach Road was unlikely to be submitted until October and, subject to validation and the timing of the new regulations, may therefore be considered under the new arrangements. The Cornwall Councillor explained that, under the new process, they would be able to request that an application be referred to committee, but the decision on whether it is called in would rest with the Chair of the Planning Committee.

PLANNING:

148/26 To CONSIDER planning applications and RESOLVE as appropriate-

- [PA26/03998](#)|The proposal is for the addition of a 5.725m(w) x 4.05m(d) non-insulated single slope garden room. The structure is supported by 2 posts to the front. Sliding glass doors to the front and left side, fixed glass wall to the right. The structure will positioned to the rear of the dwelling facing the garden.|4 Gwel Pennfenten Playing Place Truro Cornwall TR3 6FQ
It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council to support the application. Unanimous. Carried.
- [PA26/04071](#)|Listed Building Consent for proposed restoration and conversion of existing barn to form a dwelling, new garage/log store|Land Adjacent Treloggas Barn Old Kea Truro Cornwall TR3 6AX
It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Fisher** and **RESOLVED** by the Council to refer the application to the Heritage Officer's comments. Majority. Carried.
- [PA26/04079](#)|Submission of details to discharge Condition number 4 (CL Risk Assessment) in respect of Decision Notice PA26/01260 dated 21/04/26|Wheal Jane Earth Science Park Baldhu Cornwall TR3 6ED
The application was noted.
- [PA26/04272](#)|The construction of a single dwellinghouse with variation of Condition 2 of decision notice PA21/04662 dated 01/12/2021.|Land Rear Of Higher Tregullas Kea Truro Cornwall TR3 6AJ
The Council considered an application to amend the previously approved two-storey dwelling to a single-storey dwelling. It was noted that the revised proposal would improve accessibility and sustainability and reduce construction costs. Members also noted that the single-storey form would have less visual impact than the previously approved two-storey dwelling. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Weaver** and **RESOLVED** by the Council to support the application. Unanimous. Carried.
- [PA26/04325](#)|Submission of details to discharge Condition number 6 (Habitat Management and Monitoring) and 11 (Biodiversity Net Gain) in respect of Decision Notice PA25/08056 dated 13/03/26|Land North West Of The Old Post Office Bissoe Truro TR4 8SS –
The application was noted.

- [PA26/04456](#)|Submission of details to discharge Condition number 6 (Biodiversity Net Gain) in respect of Decision Notice PA26/01882 dated 26/05/26|Treherne Killiow Truro Cornwall TR3 6AE
The application was noted

19:55 Cllr Alvey left the room due to the declared interest

- [PA26/01287](#)|Listed Building Consent for the replacement of the windows in the Old School Building at the School, as they are past their expected life span and are now leaking.|Kea Community Primary School Kea Truro Cornwall TR3 6AY
It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Spenceley** and **RESOLVED** by the Council to refer the application to the Heritage Officer's comments.
Unanimous. Carried.

19:56 Cllr Alvey re-entered the room

- [PA26/03874](#)|Creation of 6 electric vehicle charging spaces, installation of two trio chargers and one feeder pillar.|Punch Bowl & Ladle Inn Penelewey Feock Truro Cornwall TR3 6QY
The Chair asked members if they were in agreement to consider the above application which was received after the dispatch of the agenda.
The Council considered the application for the creation of six electric vehicle charging spaces, the installation of two trio chargers and a feeder pillar at the pub car park. It was noted that the proposal would result in the loss of some existing parking spaces. It was **proposed** by **Cllr Roberts**, **seconded** by **Cllr Alvey** and **RESOLVED** by the Council to support the application. Majority. Carried.

149/26 Planning decisions to NOTE, DISCUSS and RESOLVE as appropriate:

- [PA26/03734](#)|Proposed additional bedroom to first floor with ensuite|37 Prasow Pyski Playing Place Truro Cornwall TR3 6FR
Approved with conditions 03 Jul 2026
- [PA26/04079](#)|Submission of details to discharge Condition number 4 (CL Risk Assessment) in respect of Decision Notice PA26/01260 dated 21/04/26|Wheal Jane Earth Science Park Baldhu Cornwall TR3 6ED
S52/S106 and discharge of condition apps 25 Jun 2026
- [PA26/02860](#)|Work to trees subject to a Tree Preservation Order - 1 Fagus Sylvatica, 1 x Betula Pendula and 6 x Quercus Petraea, to reduce epicormic growth back to main stems due to encroachment into footway and road. Additionally there is 1 x Oak branch to reduce|Old Coach Road Playing Place Cornwall
Approved with conditions 22 Jun 2026
- [PA26/02198](#)|Erection of a detached, single-storey sustainable timber-framed ancillary residential annexe and installation of package treatment plant|Ford End Quenchwell Carnon Downs Truro Cornwall TR3 6LN
Approved with conditions 30 Jun 2026

- [PA26/01473](#)|Internal alterations / formation of ground floor ensuite / formation of bedrooms in first floor extension|Wyndways Old Coach Road Playing Place Truro Cornwall TR3 6HA

Withdrawn 18 Jun 2026

150/26 Other planning matters:

- [PA26/02198](#)|Erection of a detached, single-storey sustainable timber-framed ancillary residential annexe and installation of package treatment plant|Ford End Quenchwell Carnon Downs Truro Cornwall TR3 6LN – TO **RATIFY** 5 days protocol response
- The Clerk updated the Council that the majority decision reached under the five-day protocol had been submitted to the Planning Officer, namely to agree with the Officer and support the application. It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Alvey**, and **RESOLVED** by the Council to ratify the response. Unanimous. Carried
- [PA25/09040](#) 'Briar Cottage' Helston Water Bissoe Reinstatement of cottage within homestead and orchard -Town and country planning act 1990 appeal under section 78
The Council considered the information. It was **proposed** by **Cllr Chamberlain**, **seconded** by **Cllr Fisher**, and **RESOLVED** by the Council to reiterate its previous submission. Unanimous. Carried.

REPORTS FROM COMMUNITY GROUPS AND EXTERNAL ORGANISATIONS

151/26 To RECIEVE updates and CONISDER any actions

The Chair provided an update on the joint Neighbourhood Priority Statement. Following discussions between the two parish councils, terms of reference had been agreed and Feock Councillor Kempt and the Kea Councillor Ramshaw would act as joint chairs with responsibility for working together and agreeing the agendas.

It was agreed that the Steering Committee would meet on the first Monday of each month. The target date for submission of the NPS is October 2027.

Six broad themes had been identified for the work:

- Environment, resilience and energy
- Housing, settlement and design
- Transport, movement and connectivity
- Economy, employment and enterprise
- Health and wellbeing
- Heritage, landscape and identity

It was noted that the themes would be refined to ensure alignment with the Cornwall Plan.

The initial six-week consultation regarding designation of the joint Feock and Kea NPS area would be followed by a further six-week public consultation.

HIGHWAYS AND FOOTPATHS

152/26 Specific Highways Issues

- Liaison Concerning Road Closures

The Council discussed concerns regarding the recent road closure associated with Openreach works. Members reported a number of difficulties, including the road being closed earlier than the date stated on the notice, changes to the location of the closure, a lack of adequate advance notification, difficulties in contacting the contractor, inadequate diversion signage, and an absence of clear information for residents.

It was explained that the works were being undertaken by Openreach under its statutory undertaker arrangements. Cornwall Council's Streetworks team had confirmed that the closure itself had been correctly notified, although there appeared to have been an error concerning the date displayed on the signage.

The Council agreed that Openreach should be contacted to raise the concerns and seek an explanation regarding the communication and management of the closure.

153/26 Specific Footpath Issues

- Handling of Contract for Enhanced LMP

The item had *already been considered earlier in the meeting*

- Other footpaths issues:

- Footpath from Trenevan towards Coombe

A concern was raised regarding the condition and accessibility of the footpath. Although some vegetation had been cleared, sections of the established route remained overgrown and difficult to follow. Walkers were reportedly using an adjacent field because the actual route was unclear.

The Clerk was asked to contact the relevant Public Rights of Way officer and provide the available information and photographs.

- Footpaths in Bissoe

The Council discussed a report from a resident concerning an apparently uncut footpath in Bissoe. It was unclear from the information provided which particular footpath was being referred to.

It was noted that there are several paths in the area and that the Council needed the specific path reference or location before taking action.

The Clerk would seek further information and establish whether the path was one of those included within the current maintenance arrangements.

- It was reported that the tops of several trees had been deliberately or otherwise broken off. It was noted that this appeared to be a recurring pattern affecting several newly planted fruit and nut trees. It was also noted that another tree appeared to have been damaged in a similar way within a relatively short period.

FINANCE

154/26 To REVIEW and APPROVE regular payments list and monthly invoices if appropriate, and to RATIFY payments made under previous resolutions

The Clerk presented the monthly payments schedule for approval. It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Verran**, and **RESOLVED** by the Council to approve the the July payments as presented. Unanimous. Carried.

155/26 To RECEIVE the end of the month Budget report and bank reconciliation The Council considered the regular payments list and monthly invoices.

The Clerk presented the end-of-month budget report and bank reconciliation. It was reported that approximately £11,000 of the £55,000 budget had been spent to date, which was considered consistent with the timing of expenditure. The Council's bank balances were noted to be healthy, with funds held in reserves providing a contingency for unforeseen expenditure. Earmarked reserves were also noted.

Members raised concerns regarding apparent variances within the budget report, including one budget heading appearing significantly underspent and another showing an early overspend. The Clerk explained that some of the figures appeared incorrect and would need to be checked.

It was also noted that the current accounting software provided limited flexibility in the presentation and customisation of budget reports. The Clerk agreed to investigate the figures and whether a more suitable report could be produced.

The Council noted the report.

GOVERNANCE

156/26 New Register of Interests Forms

The Council was advised that new Register of Interests forms had been provided to all Councillors. The Clerk explained that Cornwall Council had asked all Members to complete new forms due to a significant number of errors in the existing forms.

Members were advised that the forms could be completed electronically or by hand and returned to the Clerk.

The Council noted the requirement for all Councillors to complete and return the new Register of Interests forms..

COMMUNICATION AND COMMUNITY ENGAGEMENT

157/26 Website – to CONSIDER quotes and RESOLVE as appropriate

The Council considered the quotations received for the development and hosting of a new Parish Council website, including associated email hosting.

Members discussed the different quotations and the importance of ensuring that the new website would meet Parish Council requirements, including accessibility and relevant statutory publication requirements.

The proposals were assessed on both initial cost and longer-term cost of ownership.

Following consideration, the Council agreed to appoint **Mi Hi Digital** to develop and host the Parish Council website and provide the associated email services.

It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Ramshaw**, and **RESOLVED** by the Council to accept the quotation from My High Digital for the Kea Parish Council website and associated services. Unanimous. Carried

It was clarified that the Parish Council's tender was separate from any website arrangements for Kea Community Centre.

CORRESPONDENCE

158/26 Correspondence received before the despatch of the agenda - to NOTE, CONSIDER and RESOLVE as appropriate

- Correspondence from CALC ref EGM 23rd July 2026
 - Correspondence from Community Link Officer ref Funding opportunities
- The above were noted by the Council

159/26 Urgent correspondence received after the despatch of the agenda -to NOTE, CONSIDER and RESOLVE as appropriate

160/26 Dates to note:

- Next NPS meeting with Feock PC – 3rd August 2026 at 6pm at Feock PC offices
- Kea Garden Society 75th community event 08 & 09 August 2026
- Next Full Council meeting is Thursday 20th August 2026 at 7pm at Kea community centre.
- Feock and Kea Joint meeting with the highway manager Viv Bidgood – 28th July 2026 10am at Feock PC offices
- CALC EGM 23rd July 2026 online

161/26 Future agenda items – to consider adding any future agenda items

- Community Emergency plan
- Accuracy of the minutes

162/26 To close the meeting

The meeting closed at 20:51