

Minutes of Kea Parish Council Meeting held on Thursday, 18th June 2026 at 7.00pm in Kea Community Centre

Present: Cllrs Ramshaw (Chair), Weaver (Vice Chair), Alvey (also Cornwall Councillor), Baker, Rumbles, Picton, Spenceley, Warman

Also present - Parish Clerk - Maria Roper, 3 members of the public (present in part)

The attendees were made aware that the meeting was being recorded.

114/26 Chair's Welcome

The Chair opened the meeting and welcomed everyone

115/26 Sign declarations of acceptance of office - Chair and Vice Chair

The Chair signed the declaration of acceptance of office. Witnessed by the Clerk

The Vice-Chair signed the declaration of acceptance of office. Witnessed by the Clerk

116/25 Apologies

Apologies were received and accepted from Cllrs, Verran, Fisher, Chamberlain.

117/26 Declarations of Disclosable Pecuniary Interests (DPI) and any Other Significant Interest (OSI)

Cllr Rumbles declared an interest in Planning Application PA26/03734

118/26 Public comment participation

Representatives from Bissoe speed watch group addressed the Council regarding ongoing concerns over vehicle speeds through the village and the request that the Parish Council consider purchasing a Mobile Vehicle Activated Sign (VAS).

Residents presented data collected from speed monitoring equipment and Community Speed Watch activity. It was reported that a significant proportion of vehicles continued to exceed the speed limit and concerns were raised regarding driver behaviour, road safety and the limitations of existing traffic calming measures. Residents also outlined difficulties experienced by Community Speed Watch volunteers, including incidents of verbal abuse and intimidation.

Members of the public emphasised that the proposal was not intended solely for Bissoe and that they would support a mobile sign being deployed across the wider parish.

The Chair thanked residents for attending and explained that the Council would consider the matter formally under the relevant agenda item.

Another member of the public spoke about his planning application PA26/02198 - It was explained that the proposed annex was intended to facilitate multi-generational living and that there was no intention to use the additional accommodation as a holiday let or to subdivide the plot.

The Chair advised that the application had been considered at the previous meeting of the Council and that the Council's comments had already been submitted to the Local Planning Authority. He explained that the Council was unable to reconsider the

application unless it was returned for further consideration under the five-day protocol, at which point any additional information provided could be taken into account.

119/26 Minutes of the Previous Meeting

It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Weaver**, and **RESOLVED** by the Council that the minutes of the meeting held on 15th May 2026 be accepted as a true and accurate record, subject to a minor amendment.

It was **proposed** by **Cllr Spenceley**, **seconded** by **Cllr Picton**, and **RESOLVED** by the Council to bring the agenda item **125/26 - VAS (MSAS) sign for the Parish**

126/26 - VAS (MSAS) sign for the Parish

The Council considered the request for the purchase of a Vehicle Activated Sign.

The Chair summarised the extensive history of the matter and referred to previous correspondence, consultations and advice received from Cornwall Council's Road Safety Team, thanking Cllrs. Alvey and Weaver for their input since the last meeting.

Members noted that:

- Cornwall Council had reviewed available evidence and enforcement information.
- Significant highway improvements had already been implemented in Bissoe including gateway features, road markings and other traffic-calming measures.
- Any Parish Council-owned VAS would need to operate as a parish-wide asset and be moved between approved locations.
- Ownership of the equipment would require ongoing management, insurance, maintenance and volunteer support.
- At present there was insufficient evidence of volunteers willing to undertake long-term operation and relocation of the equipment.

Members acknowledged the concerns expressed by residents and recognised the efforts made by those involved in Community Speed Watch activity

Following discussion, no proposal was forthcoming to purchase a Vehicle Activated Sign.

19:25 Members of the public left the meeting

120/26 Matters Arising & Clerk's Report

The Clerk reported that work continued on development of the Council website and on obtaining quotations for a number of Council projects.

121/26 Cornwall Councillor Report – Cllr Martyn Alvey

Cllr Alvey reported on proposed changes to national planning arrangements which are expected to significantly reduce the number of applications capable of being referred to Planning Committees.

Members were advised that Cornwall Council would shortly be consulting parish and town councils regarding future arrangements and local engagement in the planning process.

Cllr Alvey also reported on attendance at a screening of the National Emergency Briefing, concerning climate change, resilience and infrastructure challenges, and suggested this may be of interest to local community groups.

An update was provided regarding a long-term empty Cornwall Housing property. Members were advised that substantial refurbishment works were required before the property could be reoccupied.

PLANNING:

122/26 To CONSIDER planning applications and RESOLVE as appropriate-

19:33 Cllr Rumbles left the meeting sue to the declared interest

- [PA26/03734](#)|Proposed additional bedroom to first floor with ensuite|37 Prasow Pyski Playing Place Truro Cornwall TR3 6FR. The Council considered the application. It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Alvey**, and **RESOLVED** by the Council to support the application. Unanimous. Carried

19:35Cllr Rumbles returned to the meeting sue to the declared interest

- [PA26/03475](#)|Proposed porch and conversion of garage to utility and study.|55A Lanyon Road Playing Place Truro Cornwall TR3 6HF. The Council considered the application. It was **proposed** by **Cllr Ramshaw**, **seconded** by **Cllr Alvey**, and **RESOLVED** by the Council to support the application. Unanimous. Carried
- [PA26/03289](#) – Proposed dropped kerb at 3 Holywell Road, Playing Place. The Council considered the application. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Weaver**, and **RESOLVED** by the Council to support the application. subject to Cornwall Highways approval. Unanimous. Carried
- [PA26/03899](#) – Land adjacent to Treloggas Barn, Old Kea. Members considered the application to vary conditions attached to the approved restoration and conversion of the building.. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Weaver**, and **RESOLVED** by the Council not to submit a comment. Unanimous. Carried

123/26 Planning decisions to NOTE, DISCUSS and RESOLVE as appropriate:

- [PA26/02238](#)|Garden room and roof terrace extension to existing dwellinghouse|4 Penhalls Drive Playing Place Truro Cornwall TR3 6GW
- Approved with conditions 10 Jun 2026
- [PA26/03822](#)|Prior notification of agricultural or forestry development for a steel framed agricultural building|Halvarras Farm Halvarras Road Playing Place Truro Cornwall TR3 6HD
- Prior approval not req'd(PA/AF/TEL/DEM/) 5 Jun 2026
- [PA26/02742](#)|Submission of details to discharge Condition numbers 4 (Joinery Details - Windows/Doors), 5 (Joinery Details - Internal Works) and 6 (Materials - External Works) in respect of Decision Notice PA21/09383 dated 17/02/22|Treloggas Barn Old Kea Truro Cornwall TR3 6AX
- S52/S106 and discharge of condition apps 14 May 2026
- [PA26/01983](#)|Submission of details to discharge Conditions 13 and 22 in respect of Decision Notice PA24/06661 dated 28.02.2025|Land At Cross Lanes Farm To West Of C0005 Highway And To The North Of C0290 Highway Chacewater Truro TR4 8PQ
- S52/S106 and discharge of condition apps 18 May 2026

- [PA26/01882](#)|Provision of a 25m x 50m private sand school (outdoor equestrian arena) and associated work.|Land At Treherne Killiow Truro Cornwall TR3 6AE
- [PA26/01627](#)|Listed building consent for replacement windows and doors, replacement lintel, removal of non breathable paint with breathable.|Halwyn Old Kea Truro Cornwall TR3 6AW

The decisions were noted

124/26 Other planning matters:

- Correspondence ref [PA26/02198](#)|Erection of a detached, single-storey sustainable timber-framed ancillary residential annexe and installation of package treatment plant|Ford End Quenchwell Carnon Downs Truro Cornwall TR3 6LN
Covered earlier
- Appeal against Enforcement Notice Land North West Of Lemon Terrace Bissoe Cornwall.
The appeal was noted and it was acknowledged that interested parties could make representations directly to the Planning Inspectorate.

REPORTS FROM COMMUNITY GROUPS AND EXTERNAL ORGANISATIONS

125/26 To RECIEVE updates and CONISDER any actions

- Updates from Community Centre following the AGM dd 16 June 2026
Cllr Spenceley provided the update following the recent AGM. Existing officers and committee members had agreed to continue in post for a further year. The Committee expressed its appreciation for the support provided by the Parish Council and continued to seek additional volunteers and committee members, noting the Chair is an exofficio member.
- Updates CEEG following the meeting dd 11 June 2026
The Chair reported on the recent CEEG meeting.
Members were advised that work continued on the Community Woodland project, with discussions taking place regarding future volunteer sessions and ongoing management of the site.
Attention had also been given to opportunities for improving accessibility and connectivity within the parish. Discussions had taken place regarding the route between the Community Centre and the Snooker Hall, including the possibility of improved low level lighting.
Members were informed of positive discussions with Feock Parish Council regarding the preparation of a joint Neighbourhood Priority Statement. It was considered that collaborative working would strengthen the evidence base for both parishes and provide an opportunity to identify shared priorities for future development, environmental protection and community infrastructure.
- Report from the Police Liasson Group meeting dd 30 April 2026
The report was circulated prior to the meeting and noted by the Council.

19:55 Cllr Weaver left the meeting

HIGHWAYS AND FOOTPATHS

126/26 Specific highways issues - to CONSIDER and RESOLVE as appropriate

It was noted that Cornwall Council had recently undertaken yellow line renewal works at several locations. Members welcomed the improvements but noted that some areas remained untreated and may require further attention.

Cllr Baker reported concerns regarding highway signage and waymarking infrastructure at a number of locations. Particular reference was made to a footpath sign adjacent to the first cattle grid approaching Combe, which the Council had previously sought to have replaced.

An update was received regarding the route leading to the river at Coombe. Members noted that Cornwall Council had now acknowledged that the route forms part of the publicly maintainable highway network. Whilst vegetation clearance had been undertaken on the upper section, concerns remained regarding the condition of the lower section and further maintenance work was considered necessary.

It was agreed that details of the locations requiring attention, together with photographs and any relevant supporting information, would be forwarded to the Clerk for referral to Cornwall Council Highways.

- **VAS (MSAS) sign for the Parish - resolved earlier**

127/26 Specific footpaths issues - to CONSIDER and RESOLVE as appropriate

Members were advised that the first seasonal cut of the footpaths requiring two annual cuts had been completed.

Members noted ongoing concerns regarding the condition of the footpath between Old Kea and Trennick and the maintenance of vegetation within the adjoining field. It was reported that the Parish Council had undertaken clearance works on sections of the path; however, concerns remained that the adjoining landowner had not maintained the route to an acceptable standard. Members also noted difficulties experienced by users of the path due to livestock movements and electric fencing arrangements within the field.

It was agreed that, once the current clearance works had been completed, further discussions should take place with Cornwall Council regarding the responsibilities of the landowner and the maintenance requirements for the route.

- **Enhanced LMP Grant submission update**

The Chair reported that the Parish Council had been successful in obtaining Cornwall Council's Enhanced Local Maintenance Partnership Grant.

Members discussed the proposed programme of improvements and the need to liaise with landowners and Cornwall Council before undertaking certain elements of the work, particularly where stiles were proposed to be replaced with gates.

The Clerk advised that quotations had been obtained for the works and that further discussions would take place with contractors to negotiate the total value of the works following site inspections. It was **proposed by Cllr Alvey, seconded by Cllr**

Baker and **RESOLVED** by the Council to accept the quotation submitted by Oak Builds SW Ltd and appoint the company to carry out the approved works under the Enhanced LMP Programme. Unanimous. Carried

20:10 Cllr Weaver returned to the meeting

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present.

No members of the public present

- **CHIP scheme environ Penelewey (joint Kea & Feock) – to RECEIVE updates and RESOLVE as appropriate**

Confidential design and costing information was circulated to the members prior to the meeting. Cllr Alvey explained the background to the scheme and the funding arrangements through Cornwall Council.

It was **proposed** by **Cllr Baker**, **seconded** by **Cllr Spenceley** and **RESOLVED** by the Council to allocate up to £2,600 towards the project from CIL funding, subject to final design and implementation arrangements. Unanimous. Carried

GOVERNANCE

128/26 To CONSIDER adopting a Scheme of delegation

It was **proposed** by **Cllr Ramsahw**, **seconded** by **Cllr Spenceley** and **RESOLVED** by the Council to adopt the scheme of delegation subject to amendments suggested by Cllr Alvey. Unanimous. Carried

129/26 To REVIEW and CONSIDER adopting Standing Orders

The Clerk reviewed the existing Standing Orders and confirmed that it includes the latest updates from NALC. It was **proposed** by **Cllr Alvey**, **seconded** by **Cllr Rumbles** and **RESOLVED** by the Council to adopt the scheme of delegation subject to amendments suggested by Cllr Alvey. Unanimous. Carried

FINANCE

130/26 To REVIEW and APPROVE regular payments list and monthly invoices if appropriate, and to RATIFY payments made under previous resolutions

The Clerk presented the monthly payments schedule for approval. She further circulated the previously approved payment schedule for May, which was updated due to clerical error.

It was **proposed** by **Cllr Alvey**, seconded by **Cllr Picton**, and **RESOLVED** by the Council to approve the payment the June payments of £3,350.17, and ratify the updated May payment list for the amount of £2,817.83. Unanimous. Carried.

131/26 To RECEIVE the end of the month Budget report and bank reconciliation

The end of the month financial reports were circulated with the agenda pack and noted by the Council.

ASSET MANAGEMENT

132/26 Purchase of new printer - to CONSIDER options and RESOLVE as appropriate

The Clerk presented a few printer options for considerations. It was **proposed** by **Cllr Alvey**, seconded by **Cllr Picton** and **RESOLVED** by the Council to purchase Xerox laser printer for £294.08 excluding VAT. Unanimous. Carried.

COMMUNICATION AND COMMUNITY ENGAGEMENT

133/26 Neighbourhood Priority Statement – to RECEIVE updates from the Feock meeting dd 08 June 2026 and to CONSIDER and RESOLVE as appropriate an agreement to work towards a jointly designated NPS with Feock, further to agree the Terms of Reference for the Steering Group

The Chair reported on a meeting held with Feock Parish Council on 8 June 2026 to discuss the preparation of a joint Neighbourhood Priority Statement (NPS). Members were advised that Feock Parish Council had already resolved to proceed with the project and had adopted the proposed Terms of Reference for the Steering Group. The Council noted that the NPS would form part of the evidence base informing Cornwall Council's emerging Local Plan and would provide an opportunity for both parishes to identify local priorities relating to planning, housing, open spaces, community facilities, infrastructure, the natural environment and other matters of local significance.

Members were advised that, unlike a Neighbourhood Development Plan, the NPS would not allocate housing numbers or development sites and would not require a referendum. However, the process would require meaningful community engagement and consultation to ensure that the document reflected the views and priorities of local residents.

It was noted that Feock Parish Council had previous experience of neighbourhood planning and that there were opportunities for both councils to share information, evidence and resources. Cornwall Council had provided comprehensive guidance, templates and draft Terms of Reference to support the process, with a deadline of October 2027 for submission.

The Council considered the financial implications of preparing a joint statement. It was proposed that variable costs, including consultation and engagement expenses, should be apportioned according to the population of each parish. Costs associated with events would normally be met by the parish in which the event was held. Any fixed costs would be shared equally between the two councils. It was further noted that officer time would be monitored and apportioned as appropriate.

Members discussed the composition of the Steering Group and the role of CEEG in supporting the project. It was recognised that the Steering Group may evolve as the work progressed and additional volunteers became involved.

It was **proposed** by **Cllr Ramsahw**, **seconded** by **Cllr Alvey** and **RESOLVED** by the Council to adopt the draft ToR based on Cornwall Council template, produce a joint NPS with Feock, with variable costs split according to proportional populous, fixed costs 50/50. Clerking time to be apportioned and agreed in advance. Members of the working group will be Alvey, Ramshaw, Rumbles, Warman. Unanimous. Carried
The Clerk advised that details of forthcoming Cornwall Council training and information sessions would be circulated to councillors.

134/26 Website – to CONSIDER options RESOLVE as appropriate

The Chair updated the members of the Council on the progress. The report was noted.

135/26 Meeting venue – to CONSIDER holding some meetings at Baldhu chapel

The Council discussed the suitability of alternative meeting venue. Members generally supported continuing to use the Community Centre as the primary meeting location while retaining flexibility for consultation events elsewhere within the parish.

CORRESPONDENCE

136/26 Correspondence received before the despatch of the agenda - to NOTE, CONSIDER and RESOLVE as appropriate

- Public Spaces Protection Order Renewals - Dog Controls
- Gwennap NPS Consultation
- Final Housing Needs assessment report

The above was circulated prior to the meeting and noted by the Council

137/26 Urgent correspondence received after the despatch of the agenda -to NOTE, CONSIDER and RESOLVE as appropriate

The Clerk presented correspondence from Citizens Advice Bureaus received after the dispatch of the Agenda. The information was noted by the Council.

138/26 Dates to note:

- Next NPS meeting with Feock PC – 6th July 2026
- Next CEEG meeting - 09 July 2026 (postponed)
- Next Full Council meeting is Thursday 16th July 2026 at 7pm at Kea community centre.
- Feock and Kea Joint meeting with the highway manager Viv Bidgood – to be confirmed

139/26 Future agenda items – to consider adding any future agenda items

- Community Emergency plan
- Website
- NPS

140/26 To close the meeting

The meeting closed at 20:55