

16th May 2026

TO MEMBERS OF KEA PARISH COUNCIL:

Councillors: Cllrs Ramshaw (Chair), Alvey, Baker, Chamberlain, Fisher, Rumbles, Picton, Roberts, Spenceley, Verran, Warman, Weaver

You are hereby summoned to attend the **Annual General Meeting** of the **Kea Parish Council** to be held on **Thursday, 21st May 2026 at 7:10pm** in the **Stockley Room of Kea Community Centre, Old Coach Road, Playing Place, Truro, TR3 6ET**

Maria Roper

Parish Clerk/RFO

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

- 81/26 Election of Chair – To elect Chair and accept the declaration of Office or, if the Chair is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
- 82/26 Election of Vice Chair – To elect Vice Chair and accept the declaration of Office or, if the Vice Chair is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council.
- 83/26 Chair's Welcome
- 84/26 Apologies
- 85/26 Declarations of Disclosable Pecuniary Interests (DPI) and any Other Significant Interest (OSI)
- 86/26 Public participation
- 87/26 To accept the minutes of the meeting held on Thursday 19th March 2026
- 88/26 Matters arising from the minutes and Clerks report and correspondence.
- 89/26 Receipt of Annual Reports
 - a) Chairs report – Cllr Ramshaw
 - b) Clerk and Responsible Financial Officer – Clerk
 - c) Highways / School Path – Cllr Ramshaw/Clerk
 - d) Footpaths – Cllr Baker
 - e) Play area – Cllr Chamberlain
 - f) Community Area Partnership – Cllr Alvey

- g) Kea Community Centre – Cllr Spenceley
 - h) Cornwall Councillors -Cllrs Alvey
 - i) CEEG (Community Engagement and Environmental Growth)– Cllr Ramshaw
- 90/26 Review of delegation arrangements to working groups /clerk
- 91/26 Review of members of working groups
- a) Parks – Cllrs Chamberlain, Roberts, Spenceley, Verran, Picton
 - b) Footpaths/ Project 2026 – Cllrs Baker, Spenceley, Verran
 - c) CEEG – Cllrs Alvey, Ramshaw, Weaver, Verran, Warman
 - d) School Path – Cllrs Alvey, Chamberlain, Verran
 - e) Finance – Cllrs Alvey, Verran, Weaver, Ramshaw, Chamberlain
 - f) Review of standing orders and financial regulations
 - g) Review of representation of and work with external organisations
 - h) Highways joint meeting - Cllrs Alvey, Baker and the Clerk
 - i) Community Area Partnership – Cllrs Weaver and Verran
 - j) Kea Community Centre – Cllrs Roberts, Verran, Spenceley, Ramshaw
 - k) Bissoe Community Woodland – Cllrs Weaver, Ramshaw
 - l) Police Liaison Meeting – Cllrs Chamberlain, Verran, Picton
- 92/26 Review of Councils subscriptions to other bodies
- a) CALC - membership paid for this year
- 93/26 Cornwall councillor report- Martyn Alvey.

PLANNING:

- 94/26 To **CONSIDER** planning applications and **RESOLVE** as appropriate-
- [PA26/02860](#) - Work to trees subject to a Tree Preservation Order - 1 Fagus Sylvatica, 1 x Betula Pendula and 6 x Quercus Petraea, to reduce epicormic growth back to main stems due to encroachment into footway and road. Additionally there is 1 x Oak branch to reduce|Old Coach Road Playing Place Cornwall
 - [PA26/03215](#)|Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Horse Chestnut - Fell. T2 - Copper Beech - Reduce over extended lower branches over driveway by approx 2m.|Penhalls Farm Penhalls Way Playing Place Truro Cornwall TR3 6EX
 - [PA26/02742](#)|Submission of details to discharge Condition numbers 4 (Joinery Details - Windows/Doors), 5 (Joinery Details - Internal Works) and 6 (Materials - External Works) in respect of Decision Notice PA21/09383 dated 17/02/22|Trelloggas Barn Old Kea Truro Cornwall TR3 6A – **TO NOTE**
- 95/26 Planning decisions to **NOTE**, **DISCUSS** and **RESOLVE** as appropriate:
- [PA26/02581](#)|Proposed works that are considered to be exempt from the Electricity Act 1989 by falling within the Overhead Lines (Exemption) (England and Wales) Regulations 2009|Street Record Hugus Truro Cornwall
Closed - advice given 17 Apr 2026
 - [PA26/01008](#)|Submission of details to discharge Conditions 4, 5 and 7 in respect of Decision Notice PA25/05140 dated 07.11.2025|Land South Of Wheal Jane Earth Science Park Baldhu Truro Cornwall TR3 6ED
Disch of cond not all conditions agreed 09 Apr 2026

- [PA26/01260](#)|Change of Use of Existing Light Industrial Unit E(giii) Use Class to Food Takeaway (sui generis) and extension to provide toilet facilities|Wheal Jane Earth Science Park Baldhu Cornwall TR3 6ED
Approved with conditions 21 Apr 2026
- [PA26/01357](#)|Certificate of lawfulness for proposed use for the construction of a single storey rear extension, construction of two dormers, installation of additional rooflights and formation of patio|Higher Carnon Farm Quenchwell Carnon Downs Truro Cornwall TR3 6LG
Granted (CAADs, PIPs and LUs only) 20 Apr 2026
- [PA26/00847](#)|Application for Permission in Principle for up to 4 dwellings (minimum of 2, maximum of 4)|Land Adj To 14 Carlyon Road Playing Place Truro Cornwall TR3 6EU -
Granted (CAADs, PIPs and LUs only) 13 Apr 2026
- [PA25/09359](#)|Erection of a dwelling to include demolition of existing outbuildings with variation of condition 2 of decision notice PA22/03823 dated 01.02.2023.|Alexandra House Penhalls Way Playing Place Truro Cornwall TR3 6EX –
Approved with conditions 09 Apr 2026

HIGHWAYS AND FOOTPATHS

- 96/26 Specific highways issues - to **CONSIDER** and **RESOLVE** as appropriate
- 97/26 Specific footpaths issues - to **CONSIDER** and **RESOLVE** as appropriate
- Enhanced LMP grant – to **RECEIVE** updates and **CONSIDER** further actions

FINANCE

- 98/26 To **REVIEW** and **APPROVE** regular payments list and monthly invoices if appropriate, and to **RATIFY** payments made under previous resolutions
- 99/26 To **RECEIVE** the end of the month Budget report and bank reconciliation
- 100/26 Grant application velocity
- 101/26 AGAR 2025-26
- a) Internal Audit report – to **NOTE** and **CONSIDER** recommendations
 - b) Conflict of interest with BDO LLP - to **CONSIDER** and **RESOLVE** as appropriate
 - c) Annual Governance Statement - to **CONSIDER** and **RESOLVE** as appropriate
 - d) Annual Accounting Statements - to **CONSIDER** and **RESOLVE** as appropriate
- 102/26 Consider insurance quote

ASSET MANAGEMENT

- 103/26 Grass cutting in the play area to **REVIEW** the arrangements and **RESOLVE** as appropriate
- 104/26 Bissoe bus shelter - to **RECEIVE** updates and **CONSIDER** further actions
- 105/26 Annual RoSPA report - to **RECEIVE** report and **CONSIDER** recommendations
- 106/26 Chain of Office- to **CONSIDER** updating the names

COMMUNICATION AND COMMUNITY ENGAGEMENT

107/26 Neighbourhood Priority Statement – to **RECEIVE** updates and **RESOLVE** to return delegation letter and agree any further actions

108/26 Website – to **CONSIDER** outline terms and site map and **RESOLVE** as appropriate

CORRESPONDENCE

109/26 Correspondence received before the despatch of the agenda - to **NOTE, CONSIDER** and **RESOLVE** as appropriate

- Correspondence from Summerfield Planning Limited ref Land east of Old Coach Road, Playing PlaceCALC weed treatment
- Correspondence from CALC and Cabinet of Cornwall Council ref public realm weed treatment

110/26 Urgent correspondence received after the despatch of the agenda -to **NOTE, CONSIDER** and **RESOLVE** as appropriate

111/26 Dates to note:

- Next Full Council meeting is Thursday 18th June 2026 at 7pm at Kea community centre.
- Feock and Kea Joint meeting with the highway manager Viv Bidgood – to be confirmed

112/26 Future agenda items – to consider adding any future agenda items

- Community Emergency plan

113/26 To close the meeting