

Planning Procedure – Kea Parish Council

Kea Parish council are not a planning authority in their own right, but act as statutory consultees to Cornwall Council. Kea Parish Council has a right to be consulted on all planning and development applications and decisions relating to the parish, and is normally given 21 days to respond.

The parish council is committed to ensure the parish has a voice in this matter, and the local planning authority (Cornwall Council) has a duty to consider the views of the parish council when reaching a decision.

Aims of the Parish Council:

To actively seek to protect and enhance the character and appearance of the parish of Kea. To seek to ensure that any development, whether new or an alteration to an existing property, will be sympathetic to its surroundings; to increase, wherever practicable, facilities for parishioners; to conserve wildlife, flora and the countryside and to focus on sustainability.

Policy - Kea Parish Council will:

- Circulate details of new planning applications and consultations to all members in advance of the full council meeting held each month. "Planning" is a standing item on the Parish Council's agenda
- Conduct its business openly: wherever time allows, listings of recent planning applications will be posted on the parish council's website and Facebook page. Parishioners and the press are entitled and welcome to attend meetings and pass on their comments during the public forum.
- Conduct its business fairly and objectively: each planning application is judged on its own merits. All responses will be based on material planning considerations i.e. the criteria by which the local planning authority will judge an application, notably whether it fulfils relevant planning policies. All councillors will abide by the Code of Practice, and must declare any personal/ prejudicial interest that may preclude participation in discussion or voting.
- Undertake site visits, as appropriate and with permission, to assist in formulating the parish council's response.
- Report any breaches of planning control, once identified, to the Cornwall Council.

N.B Details of all planning applications together with associated plans and documents are available on the website of Cornwall Council.

5 day Protocol: Where the views of Kea Parish Council differ with the views of the Planning officer, a 5 day protocol will be instigated by the planning officer. This will be circulated by email to councillors who will examine any updated documents associated with the application and will respond to the clerk who will collate the views and agree in conjunction with the Chairman the response to be made to the planning officer. If the Parish Council's consensus is to 'disagree' with the planning officer, the Chairman may ask the relevant Cornwall Council Divisional Member to call the application in to a Cornwall Council Planning Committee. The final decision on 'call in' rests with the Cornwall Council Divisional Member.

Adopted by Kea Parish Council

Date21.3.19.....

